



LINWOOD TOWNSHIP

ANOKA COUNTY

22817 Typo Creek Drive N.E.

Stacy, Minnesota 55079

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Town Board Meeting Minutes

March 12, 2024

Board Members Present: Supervisors Mike Parker, Jonn Olson, Carol Searing, and Andy Luedtke; Treasurer Alyssa Dehn; Clerk Pam Olson

Board Members Absent: Supervisor Bob Millerbernd

Others Present: Brian Langlois, Fire Chief Darryl Ballman, Tom Searing, Tony DeChaine

Call to Order and Approval of the Agenda: Supervisor Parker called the Linwood Town Board meeting to order at 6:00 p.m. in the Town Hall at 22817 Typo Creek Drive NE, Stacy, on Tuesday, March 12, 2024, and the clerk performed the roll call. Supervisor Olson moved to approve the agenda; Supervisor Searing seconded. All ayes; motion carried 4-0.

Fire Department: Supervisor Parker moved to purchase two sets of turnout gear for \$7,232.72; Supervisor Olson seconded. All ayes; motion carried 4-0.

Chief Ballman has put burning restrictions in place due to dry conditions. No burning permits will be issued; recreational fires only.

Road & Bridge: Supervisor Olson moved to approve staff to go out for road grading and ditch mowing bids for this year; Supervisor Luedtke seconded. All ayes; motion passed 4-0.

Due to excessive salt being deposited on a few roads, Supervisor Olson questioned whether the annual street sweeping should be done earlier this year. Supervisor Olson will check prices for having the contracted sweeper clean the affected streets to compare with the cost to rent a skidder with a sweeper.

Appoint PZ member: Supervisor Searing moved to appoint Rory Paggen to Planning and Zoning as a member. He was an alternate member, now will be as a regular member. Supervisor Parker seconded the motion, which carried 4-0.

Sign quote: In order to be consistent with MNDOT sign standards, new street signs will be 9" tall. The quote that the Board had approved was for 6" tall street signs. A new quote was provided that was higher than the previous quote. Supervisor Olson moved to move forward with the sign purchase with EFA for \$3,610.85; Supervisor Luedtke seconded. All ayes; motion passed 4-0.

Authority to dispose of records: Staff discovered that recordings of many Town Board meetings had been retained in the Zoom account, but it was not the Board's intention that they be retained.

Statutorily, data that is not listed on the Township's Record Retention Schedule needs to be retained until permission to destroy it is granted by the MN Historical Society. Supervisor Searing moved to submit the form so Zoomed meetings can be removed; Supervisor Olson seconded. All ayes; motion carried 4-0.

Consent Agenda: Supervisor Parker moved to approve the Consent Agenda; Supervisor Olson seconded. All ayes; motion passed 4-0.

- ✓ Approval of February 27, 2024 Town Board Meeting Minutes
- ✓ Approval of February 27, 2024 FD Workshop Minutes
- ✓ Approval of February 22, 2024 Budget Meeting Minutes
- ✓ Claims List for Approval - Claims #38076-38105 = \$24,095.47
- ✓ Regular Payroll – 3/1/24; Direct Deposits #21009-21018 & EFTs #21019-21021 = \$20,236.10
- ✓ Election Judge Payroll – 3/13/24; Claims #38106-38116 = \$2,871.63
- ✓ Treasurer's Bank Reconciliation ending 2/29/2024 = \$1,925,639.46

Adjournment: Supervisor Olson moved to adjourn; Supervisor Luedtke seconded. All voted in favor; the motion carried. The meeting adjourned at 6:21 p.m.

Approved on March 26, 2024

Attested:

Michael Parker, Chairman

Pamela Olson, Clerk